Meeting Pack – November 12th 2026

AGENDA

1. **Welcome and Apologies:** To receive and accept any apologies for absence
2. **Declaration of interest on any item on the agenda.**
3. **Minutes:** To agree and sign the minutes of the Parish Council meeting held on 8th October 2026.
4. **Finance Report:**
    a. **To approve November payments (note additional invoices may be received prior to the meeting).**
    b. **To note any income received.**
    c. **To note bank balances.**
5. **Planning Applications, appeals and injunctions plus any updates of allocated sites as included in the Neighbourhood plan.** Note, due to deadlines, applications received prior to the meeting may also be considered.
6. **To update on The Unity Park Project/Sensory gardens and Coronation Memorial Project.**
7. **To update on Buckinghamshire Council Local Plan status and consider next steps for the Parish Council Neighbourhood Plan.**
8. **To consider request to contribute to the creation of a SEND classroom at Kimble School.**
9. **To update on Footpaths GLK/27/1 and GLK/28/3 and to consider and agree actions relating to Parish footpaths/Bridleways in general.**
10. **To update on Marsh defibrillator status.**
11. **To update on bank/investment accounts.**
12. **To review second draft of 2027/2028 budget.**
13. **To note playground and outdoor gym equipment inspections on 15th October.**
14. **To appoint internal auditor for 2026/2027**
15. **To discuss 3yr service on Parish laptop.**
16. **To update on potential development of sports facilities (tennis courts and cricket club).**
17. **Kimble Stewart Hall.**
18. **Parish Matters. (Including parking at the top of Church Lane)**
19. **Correspondence, reports, and issues (for information only).**
20. **To confirm the date and time of next Parish Council Meeting:** 10th December 2026

P McBride **Pauline McBride** **Thursday 5th November 2026**
Clerk to the Council

ITEM 3) Minutes. To agree and sign the minutes of the Parish Council meeting held on 8th October 2026.

Great and Little Kimble cum Marsh Parish Council. Minutes of the Parish Council Meeting Held on 8th October 2026 at Ellesborough Parish Hall.

Attendance: Cllr John Austin, Cllr Delia Burton, Cllr David Williams, Cllr Alun Jones, Cllr Joanne Bourke, and Clerk Pauline McBride.

104. Welcome and Apologies. Apologies were received and accepted from Cllrs Harvey Alison and James Cripps.

105. Declaration of Interests. Cllr Williams declared an interest in Item 109 The Unity Park.

106. Minutes of Previous Meeting. The minutes of the Parish Council meeting held on 9 September 2026 were approved as a true and accurate record and signed by the Chair.

107. Finance Report

a) **October Payments for Approval**.

Impact signs	Signs for gym equip	£39.00	£7.80	£46.80
Ellesborough Hall	Hall hire for	£56.00		£56.00
Starboard Systems	Scribe accounts	£444.00	£88.80	£532.80
Shield	Sept bin emptying	£97.50	£19.50	£117.00
TEEC	Annual web/IT subs	£197.29	£39.46	£236.75
Calloo	Additional matting	£1783.50	£356.70	£2140.20
SRT	Litterpick	£120.00	£24.00	£144.00
Lamps&Tubes	Xmas Lights yr 2	£582.00	£116.40	£698.40
Playspace	Zip Wire Repairs	£1103.25	£214.75	£1318.00
Pauline McBride	September Salary	£730.40		£730.40
HMRC	Tax and NI	£71.55		£71.55
Pauline McBride	Sep Mileage/HMRC	£50.20		£50.20
Cashplus	Top up Sep	£119.76	£23.95	£143.71
Total		**£5394.45**	**£891.36**	**£6285.81**

October payments were considered and approved.

b) **Income Received**.

Kimble Stewart Hall rent	£1.00
Lloyds deposit account interest September	£19.50
Unity Bank quarterly interest	£594.32
Precept	£21000.00
Total	**£21,614.82**

c) **Bank Balances**. bank balances of £667,034.17 were noted.

108. Planning Applications, Appeals and Injunctions.

New Applications:

PL/26/07154/FA: Land Off, Brookside Lane, Little Kimble, Buckinghamshire. Application for Redevelopment of a previously developed site to provide holiday accommodation with associated works. Since any comments had to be made prior to the meeting, the Parish Council had considered and were supportive. **The Clerk had submitted their comments in support.**

Changes in Status:

PL/26/06134/FA: Orchard House , Lower Icknield Way, Great Kimble, Buckinghamshire, HP17 9TU.Application for Erection of a single storey timber shed. **Approved 28/09/2026**

PL/26/03047/FA: Long Hill , Marsh Lane, Marsh, Buckinghamshire HP17 8ST. Application for a a two Storey side extension, containing a reconfigured ground & first floor layout. Two proposed single storey front extensions. **Refused 29/09/2026**

PL/26/06182/FA: Woodlands , Cadsden Road, Cadsden, Buckinghamshire, HP27 0NB. Application for New outdoor pool, terrace and pergola, ancillary to the existing house. **Approved 02/10/2026.**

AP/26/0183: Land North Of Sydney Farm Marsh Road Little Kimble Buckinghamshire. Appeal Lodged re previously refused application for permission in principle for the erection of minimum of 1 and a maximum of 1 self-build dwelling. **Appeal lodged 06/10/2026.**

109. The Unity Park Project/Sensory Gardens and Coronation Memorial Project. An update was received on The Unity Park Project, including the Sensory Gardens and Coronation Memorial Project. Cllr Williams declared an interest in the commercial law firm brought in at late notice to assist in protecting the Council and Parish's interests in agreeing a Contract with Cala for the purposes of securing clean Freehold Title to the Land adjacent to The Swan and Arabella Park for free use by the community. He is not a Member of the Planning Sub-Committee and has absented himself from any and all discussion of the Terms of Engagement or Fees that may be payable from receipt by the Council of the significant CIL funds received from Cala, via Buckinghamshire County Council.
It was noted that the outdoor gym equipment had been installed and a post installation inspection had been organised for 14th October. (The annual playground inspection will take place at the same time to save the additional expense of two separate visits. To commence the planting it was resolved to order 2000 tulips and daffodils costing around £1650.

110. Buckinghamshire Council Local Plan and Neighbourhood Plan. The Parish Council had recently provided a very detailed objection to the Buckinghamshire County Council Local Plan and sent copies to local County Councillors Steve Broadbent and David Carrol. It was resolved to also lobby Greg Smith, the local member of Parliament. The neighbourhood plan was discussed, noting that very little further can be done until there is movement on the Buckinghamshire Local Plan. The Parish Council will seek advice from ONH at a later date to be agreed. **Clerk will use the contents of the letter sent to County Councillors, to inform a draft for the local MP.**

11. Community Infrastructure Levy (CIL). The current CIL position was reviewed and noted.

112. Kimble School. The Council considered a request to contribute towards the purchase of additional land to expand the Kimble School play area. The Parish Council were very supportive of this

request and will advise the school to go ahead with negotiations over the land purchase. **Clerk will write to the Deputy Chair of Governors to convey the Parish Council support of their request.**

113. Footpath GLK/27/1 and Bridleway GLK/28/3. Buckinghamshire County Council had recently re-inspected footpath GLK/27/1 which has locked doors/gates, preventing the public from accessing the footpath. They had discovered a tree now grown in front of the roadside gate and had raised a job ticket to get it cut down. They had also written to the land owners regarding other obstacles and, once these are resolved, will be able to proceed with the enforcement for the locked doors/gates. Bridleway GLK/28/3 has a long history of criminal damage, including bulldozing the parish funded, previously installed fencing. It had been previously agreed to invest in steel enforced fencing, costing approximately £20k. It was also now suggested and agreed that new hedging for around £9k, including a 3 year maintenance program, would complete the job, shielding the fencing and bridleway with greenery.

114. Marsh Defibrillator. The solar powered option was agreed at a cost of £4k. **Clerk will order both cabinet and defibrillator .**

115. Bank and Investment Accounts. The clerk updated the Parish Council with the new account status. **Clerk will send off completed forms towards the end of the month to allow time for the 5 day window to fund the account.**

116. A4010 Speeding and Safety Issues. The Council considered reported speeding and safety issues on the A4010 and requests for a reduction in the speed limit. The clerk had investigated options to request a speed reduction and found the only option available to the Parish Council would be to ask for a speed survey from Buckinghamshire County Council, the total cost would be around £10k. The Parish Council have previously funded speed surveys and each one had come back with average speeds of much less than 40mph. **Clerk will inform residents and suggest they group together to get speed guns from the police to undertake their own speed survey.**

117. 2027/2028 Budget. Members received the first draft of the 2027/2028 budget**. Cllr Austin will perform a detailed review and suggest amendments for review at the November Parish Council meeting. Clerk will add to November agenda.**

118. September Accounts and Internal Quarterly Review. Members noted the September accounts and the completed internal quarterly review.

119. War Memorial. Replacement plants are required for the war memorial. The cost of up to £200 was agreed.

120. Vehicle Activated Speed Sign. This will be installed in Marsh. **Cllrs Austin and Williams will liaise to organise fixings and installation.**

121. Sports Facilities Development. Regular meetings are continuing re the future development of Kimble Cricket Club. It is proposed that the Parish Council takes over the freehold interest for £1 and leases it on to Buckinghamshire Cricket Club for a peppercorn rent over 99 years. It was suggested and agreed that the Parish Council could fund a survey of and resultant work on the Kimble Cricket Club pavilion. The initial survey cost of £2k was approved.

122. Kimble Stewart Hall. It was reported that people are still using the committee room despite the Parish Council being informed of its immediate closure, due to potential structural safety issues. There

was also uncertainty on exactly what work is scheduled and whether this includes the most recently discovered cracks, or whether these have not yet been surveyed. The ongoing costs and possible option of rebuilding the hall were raised. **Clerk will write to the Kimble Stewart Hall Committee for clarification.**

123. Parish Matters.

Trees along the B4009: It had previously been agreed that the Parish Council would fund pruning of trees along the B4009. Although these are legally the responsibility of Buckinghamshire County Council, no work has been done and branches are overhanging the road in many places and could fall. A risk assessment survey of all trees within falling distance of the B4009 costing £670 was discussed and approved. In addition pruning work on 8 very large trees, costing just under £6k was discussed and approved.
Hayfields dog bin: This had been illegally moved from the footpath within the estate, to the verge outside the estate. It has now been reported as dangerously unstable as it had not been secured correctly. This has to be moved back and secured. **Clerk will arrange for bin contractors to move it back and secure it.**

Bin emptying price increases. All had been notified of an immediate 25% fuel surcharge price increase for the weekly bin emptying. With the addition of Cala bins (2 waste and 2 dog bins) the increase will take bin emptying to approximately £200 per month. **Clerk will advise when Cala bins are operational for contractors to add to their rounds.**

Hall cabinets. Due to the hall repairs schedule for November, both the filing cabinet and hallway cupboard need to be emptied. The clerk had spent a couple of hours on the cupboard and will get onto the filing cabinet later in the month. There are 14 large display scrolls that need to be stored. Cllr Burton will organise storage which will incur a cost to the Parish Council. **Cllr Burton, Cllr Bourke and clerk will liaise re emptying, transporting and storing items.**

Grant for Kimble School to provide a separate (Special educational needs)SEND classroom. A completed grant form, requesting £9k to convert a Wendy house into a SEND classroom had been received and distributed, but not in time to include in the agenda. **Clerk will add to agenda for November and inform the school.**

124. Correspondence, Reports and Issues. Nothing to note.

125. Date of Next Meeting. The next Parish Council meeting will be held on 12 November 2026.
There being no further business, the meeting closed at 9.40.

Signed: _____ Chair

Date: _____

ITEM 4) Finance Report:

a)To approve November payments

Pauline McBride	**October Salary**	**£730.40**		**£730.40**
HMRC	**Tax and NI**	**£71.55**		**£71.55**
Pauline McBride	**October Mileage and HMRC**	**£60.10**		**£60.10**
Defib4life	**Defib and solar cabinet**	**£4,169.00**	**£833.80**	**£5,002.80**
Alun Jones	**Bulbs for sensory garden**	**£1,504.00**		**£1,504.00**
Richard Billyard	**September Grass cutting**	**£1,657.00**		**£1,657.00**
Jack Cadman	**Fencing Bridleway**	**£17,405.00**	**£3,481.00**	**£20,886.00**
Shield	**October bin emptying**	**£122.00**	**£24.40**	**£146.40**
The Play Ins Company	**Playground and outdoor gym insp**	**£375.00**	**£75.00**	**£450.00**
RLP Surveyors	**Survey re Cricket Club**	**£1,955.00**	**£391.00**	**£2,346.00**
Julie Bunker	**War memorial plants, bark etc.**	**£133.87**		**£133.87**
Richard Billyard	**October grass cutting**	**£1,657.00**		**£1,657.00**
SRT	**Oct Litterpick**	**£120.00**	**£24.00**	**£144.00**
Cashplus Account	**Top up re Oct Expenditure**	**£119.76**	**£23.95**	**£143.71**
Total		**£30,079.68**	**£4,853.15**	**£34,932.83**

Note Lloyds business banking monthly charge of £11.20

b) To note any income received.

Lloyds deposit account interest September £19.51

c)To note bank balances.

Total bank balances at 30/09/2026 were £660,379.55